



Academic Standards Minutes
March 4, 2025
2:00-4:00 p.m. H2090 (Beach)
[Zoom link provided upon request](#)

Chair: Mandy Hannan

Roll Call:

x	Mandy Hannan
x	Teale Betts
x	David Black
	Keyarra Blissett
	Danielle Boyd

	Anna Davenport
x	Dr. Ian Nicolaides
x	Ginny Severs
x	Dr. Micah Spicer
x	Becky Steinmetz

x	Rachael Trotter
x	Jennifer Watkins
x	Dr. April Teske
	Dr. Kristin Shelby
x	Dr. Dane Muckler

Agenda Items:

- **Call to Order @ 2:05 p.m.** by Mandy.
- **Approval of Minutes from 2/3/25** A motion to accept the minutes as presented was made by Teale and seconded by Dr. Nicolaides. All Approved.
- **Additions to the Agenda** none.
- **Items for Discussion**

- **Form 20 Changes ICCB - Mandy Hannan**

ICCB has processes for creating and modifying new programs. ICCB has updated the Form 20 making it editable. We will start seeing these forms come through here for review. Some are in the process of creating some new programs right now. As required by ICCB, Form 20 must go through C&I and the Board of Trustees before submitting to ICCB. Mandy is willing to help guide anyone with this process.

- **New Programs and Pending Approvals**

- i. Board Approvals from February Meeting**

At the last Board of Trustees meeting, patient care tech went for approval. This certificate will allow all students to be a multi-skilled worker in the healthcare field. It will combine the CNA, EKG, and PHB programs. All of those programs have an internship/clinical component. They can sit for individual exams as well and/or for the full certified patient care tech. We used what we already had and lumped them all together. This is already approved and for this meeting informational only.

- ii. Planned Board Approvals for March 2025**

1. Applied Trades Certificate

Our goal is to create an AAS Construction Trade Technician. We thought it would be best to start with a certificate. There are already trades courses newly created and approved. They will get to choose up to seven credit hours of electives for a combination of HVAC, Electric, Welding. The advisors can guide them toward their electives that focus on the students interests or goals. It will be a nice transition to any of the CTE programs. This certificate was developed with our unions to demonstrate there is gainful employment in our area.

2. Health Science Occupational Certificate

A copy of the proposed curriculum was provided during the meeting. This program includes highly recommended courses for nursing programs; however, this can help lead up to other healthcare programs – nutrition, prerequisite to nursing, OTA, etc. They can choose to focus on CNA, Phlebotomy, OR electrocardiography (EKG). Using data, this certificate will help in gainful employment for students.

iii. New Programs in development

1. Power Sports - Dr. Teske

Powersports will include ATV, UTV, marine, and other like machines. We are working with Oasis in Marion. They will be our official partner to provide training and equipment. Also, there are other partners that we will be working with. The goal is to implement in fall of 2026 as a new program, however, this certificate will be attached to the automotive program. There will be a few shared classes this will help keep the enrollment up in both programs. We are hoping to enter into an agreement with Polaris so students can receive our certificate and brand certification (Honda, Polaris, Kubota, etc.). We have to have a Polaris Master Technician to become a Polaris school. Alex has agreed to tackle that. However, the partners cautioned about us getting too specific of a particular brand because students need to be able to work on all brands due to dealerships trading the machines. This should make it to the Board of Trustees meeting in May or June, ICCB by August, and in the 2026-2027 catalog creation by Nov.

2. CBE Business - Dr. Spicer

Most schools don't actually do business programs as CBE even though they promote themselves as doing business CBE. This is a very new attempt to make the business program into CBE, but Drs. Muckler and Spicer are working together to make this CBE. They have laid out 62 competencies students must meet before they graduate with us. Some of the competencies are from our already established competencies, however, we have added new ones like incorporating AI correctly. They have been working with faculty in other disciplines to adapt those needed courses into a CBE format to meet the degree requirements. Also, they are utilizing business professionals of what they expect or competencies from a new graduate to perform in the workplace. They have started a grading policy and reviewing necessary pre-requisites and stackable certificates. Discussion about how IAI works into CBE degrees. Discussion about competencies and timelines. Discussion on whether students from outside the program could be entered into a CBE.

3. CBE Welding Fall 2025 - Dr. Muckler

Concerns and discussion about the MAT component and success. There are plans to hold a CBE orientation day and explain the expectations and how CBE is going to work.

- **Adjournment @ 3:36 p.m.** A motion to adjourn was made by Teale and seconded by David.

Next Meeting: As agreed upon in 4/1/25 meeting. Please send any agenda items to amandah@shawneecc.edu