



*DEI Council Minutes - DRAFT*  
9.12.24  
River Room  
1 p.m.

Chair: Kayla Sauerbrunn

Co-Chair: Vacant Staff

Meeting Facilitator: Felicia Rouse

**Roll Call:**

<input type="checkbox"/>	Wendy Harris (class)	<input checked="" type="checkbox"/>	Christy Parks	<input type="checkbox"/>	Vacant Faculty
<input checked="" type="checkbox"/>	Robert Lucas	<input type="checkbox"/>	Donna Price	<input type="checkbox"/>	Vacant Faculty
<input checked="" type="checkbox"/>	Karen McGoy	<input checked="" type="checkbox"/>	Kayla Sauerbrunn	<input type="checkbox"/>	Vacant Admin
<input type="checkbox"/>	Lisa Meyer	<input checked="" type="checkbox"/>	Amber Suggs	<input type="checkbox"/>	

**Agenda Items:**

- I. Call to Order
  - A. The meeting was called to order at 1:06 pm.
- II. Approve Minutes
  - A. Karen motioned to approve the 5.2.24 meeting minutes and Rob seconded. Motion passed. Minutes approved.
- III. Additions to the Agenda
  - A. None
- IV. Discussion
  - A. Old Business
    1. Culture of Equity and Respect Policy
      - a) This policy is ready to be sent to the Executive Council.
    2. Culture of Confidentiality and Discretion Policy
      - a) This policy is ready to be sent to the Executive Council.

### 3. Review Safety & Wellness Area

- a) After discussion among the council members, Kayla made a motion to move the Safety and Wellness category to the Administrative Services Council as it relates to Facility Management. Christy seconded the motion.
- b) After discussion among the council members, Kayla made a motion to combine the Vacation & Leaves of Absence and Payroll categories into the Compensation & Benefits category.

### B. New Business

#### 1. Mike McNally - Seeking approval to present documentaries

- a) After Mike's presentation and discussion of plans for the cultural documentary, Mike will complete a facilities request form for approval.
- b) Donna Price - CARES Team Referral
  - (1) Donna was not present. Item tabled.

#### 2. Staff Election

- a) Council members will continue to search for a staff member to serve as the co-chair. There are currently two faculty and one administrative vacancy on this council.

#### 3. Proposed meeting for October

- a) October's meeting will be held virtually via email. During that time the council will work on the following policies:
  - (1) Culture of Professionalism
  - (2) Inclusion and Pursuit of Excellence in Employment Practices

### V. Adjournment

- A. The next face-to-face meeting will be on November 14th.
- B. Rob motioned for adjournment and Chrisy seconded. The meeting was adjourned at 2:42 p.m.