



*DEI Council Minutes  
3.14.24  
River Room  
12 p.m.*

**Chair: Jennifer Watkins/ Kayla Sauerbrunn**

**Roll Call:**

<input checked="" type="checkbox"/>	Jipaum Askew	<input checked="" type="checkbox"/>	Karen McGoy	<input checked="" type="checkbox"/>	Amber Suggs
<input checked="" type="checkbox"/>	Anna Davenport	<input checked="" type="checkbox"/>	Lisa Meyer	<input checked="" type="checkbox"/>	Jennifer Watkins
<input type="checkbox"/>	Tony Gerard	<input checked="" type="checkbox"/>	Donna Price	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Wendy Harris	<input checked="" type="checkbox"/>	Felicia Rouse	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Robert Lucas	<input checked="" type="checkbox"/>	Kayla Sauerbrunn	<input type="checkbox"/>	

**Agenda Items:**

- I. Call to Order**
  - a. The meeting was called to order at 12:05 pm.
  
- II. Approve old Minutes**
  - a. Jipaum motioned to approve the 2.8.24 meeting minutes and Donna seconded. Motion passed. Minutes approved.
  
- III. Committee Updates**
  - a. Employee Relations**
    - Felicia reported the committee met last month and began working to compile a list outlining online training beneficial to employees. The committee recently engaged in an employee appreciation event, offering all employees a Crumble cookie. The committee is also working on updating HR policy and procedures as well as the upcoming HLC report.

## **b. Cultural Awareness**

- Felicia reported that the committee met yesterday and is working on putting together a yearly calendar of events. The committee is also working on the upcoming HLC report.

## **IV. Old Business**

### **a. Animals on Campus Procedure A4900.30**

- Dr. Taylor requested the DEI committee's consideration of a revision in the Animals on Campus Procedure.
- Following discussion, revisions were made. Rob moved to adopt the policy and procedure using the language presented. Jipaum seconded. Motion passed.
- Jennifer stated she will present the policy and procedure in the next Executive Council meeting.

### **b. Culture of Fair Treatment Policy**

- Discussion of the culture of safety and personal wellness policy draft continued. The council discussed revising the draft around a three-paragraph structure of example policies. It was suggested that the duties of the party responsible for carrying out the policy be identified and that the VP of administrative services be added as the party responsible. The council discussed which policies should fall under this umbrella policy. Jennifer and Donna will work together to revise the policy for consideration at the next meeting.

## **V. New Business**

### **a. Policy Next Steps**

- Jennifer suggested members of the council email her copies of their policy drafts. These will be distributed via email to council members for comment. Amber passed out a copy of her policy draft for discussion.

## **VI. Adjournment**

- The next meeting is scheduled for April 11th.
- Karen motioned for adjournment and Wendy seconded. The meeting was adjourned at 12:59 p.m.