



**DEI Council Meeting Minutes**  
**DATE: 4/14/22**  
**TIME/LOCATION: 1p.m. River Room**

**Roll Call:**

√	Names		Names
√	Emily Forthman		Mike McNally
√	Beatrice Gordon		Lisa Meyer
√	Eric Howard		James Walton
√	Rob Lucas		Kylee Frassato
√	Kaylin Meyers		
√	Wendy Harris		
	Jipaum Askew		
	Betsy Shallenberger		

*√ indicates attendance, leaving blank indicates absent*

**I. Call to Order**

Emily, Chair called the meeting to order at 1:05 p.m.  
 A quorum was not present.

**II. Approval of Minutes - Last month's minutes were not approved due to lack of quorum**

**III. Additions to the Agenda**

**IV. Items For Discussion**

a. remote work policy - reviewed policy from last time and Rob introduced draft of a policy that stated agreement would be reached between supervisor and employee. It was suggested that it would need to cover all employees - including part-time. It was further suggested that should a percentage of time be allotted for remote work

b. Ideas for diversity month - discussion was held of ideas for events/ways to celebrate diversity month; a request was made for ideas related to the month for programs, events, ways to promote

c. reports from teams:

1. cultural awareness team - working on events for may: first week events - potluck, potato bar, celebrating mental health awareness month



speaker, games, cornhole tournament, day to fix up campus for commencement; celebrate Juneteenth

2. Prof. Development Team – form sent out to request feedback on needed professional development, will offer monthly online professional development (time management, excel, etc.)

3. Employee Relations Team – working on exit interview for employees leaving rolling out in May; employee suggestion box being created; employee recognition program being created.

d. discussion of need for quorum and that meetings will be face-to-face

#### V. New Business – no new business

#### Adjournment

Emily ended meeting at 1:51 p.m.

The next meeting will be held May 12<sup>th</sup> at 1 p.m. in the River Room.