



## Facility Management Team Minutes

Date: August 21, 2024  
Zoom & Founders Room

**Chair:** Dwayne Fehrenbacher

### Roll Call:

|                                     |                     |                                     |                    |                                     |                |
|-------------------------------------|---------------------|-------------------------------------|--------------------|-------------------------------------|----------------|
| <input checked="" type="checkbox"/> | Virginia Chamness   | <input type="checkbox"/>            | Lindsay Johnson    | <input type="checkbox"/>            | Cheryl Cummins |
| <input type="checkbox"/>            | Chris Clark         | <input checked="" type="checkbox"/> | Don Koch           | <input type="checkbox"/>            | Alex Copley    |
| <input checked="" type="checkbox"/> | Dwayne Fahrenbacher | <input type="checkbox"/>            | Jonathan Van Meter | <input checked="" type="checkbox"/> | Kyle Smith     |
| <input type="checkbox"/>            | Jennifer Herren     | <input type="checkbox"/>            | Alicia Farris      | <input checked="" type="checkbox"/> | Kaylyn Meyers  |
| <input checked="" type="checkbox"/> | Eric Howard         | <input checked="" type="checkbox"/> | Tim Cornwell       | <input type="checkbox"/>            | Sandy Fontana  |

### Agenda Items:

- I. **Call to Order** - Called to order at 1:05 pm
- II. **Approve Minutes of** - Motion was made by Tim and seconded by Kaylyn to approve the minutes
- III. **Additions to the Agenda** - No Additions were made to the agenda.
- IV. **Items for Discussion** -
  - Briefly discussed Operating Standard A7300. Team decided to table until next monthly meeting.
  - Sleeves and baskets are set for the first 9 tees of disc golf. Waiting to receive tee signs and the other 9 baskets plus one practice basket from DGA. Still need to order SCC Discs.
  - Don reported the kitchen area is completed at main campus. They have decided to redesign the library plans, work is expected to begin on it the week of August 26, 2024 pending approval. Union County Extension OTA is complete. Boiler/Chiller renovation at the Massac County Extension is going as planned. Completion date is set for October 2024.
  - Kyle reported there have been 3 bids submitted for the new scoreboard for softball
- V. **New Business** - There was no new business
- VI. **Next Meeting** - Next meeting will be September 18, 2024 @ 1pm in Founders Room
- VII. **Adjournment** - Motion was made by Kaylyn and seconded by Kyle.