



Employee Relations Team Agenda

7.16.24

10 a.m., Founders Room

Roll Call:

Dr. Brenda Brown

Dr. April Dollins

Karen McGoy

Beth Crowe

Amanda Hannan, Secretary

Becky Steinmetz, Chair

Cheryl Cummins

Rachel Hannan

Rebecca Wilson

Meeting Facilitator: Felicia Rouse

Guest: Sabrina Black

Agenda Items:

- I. Call to Order at 10:04 am
- II. Approve Minutes
 - A. May 2024 Dr. Dollins made a motion to approve, seconded by Rachel Hannan.
- III. Additions to Agenda - N/A
- IV. Discussion
 - A. New Business
 1. Climate Survey - Sabrina Black shared the Campus Climate Survey for Employees that is now a state requirement.
 - a) Committee reviewed and completed edits to questions 1-57.
 - b) Remaining questions will be reviewed at the next meeting.
 - c) Survey will be implemented in September with responses going directly to third-party.
 2. June and July 2024 Employee Excellence Award -Congratulations Matt Steinmetz (Safety) and Karen McGoy (Customer Service).
 - B. Old Business
 1. Update Employee Excellence Award Rubric - August. Tabled.
 2. Nectar. Tabled.
- V. Policies & Procedures/Strategic Plan for Review (from DEI Council and/or HR office) - Tabled.
- VI. Adjournment - Karen McGoy made a motion to adjourn and Rachel Hannan seconded at 12:04pm.

Next Meeting: July 24, 2024 to finalize survey changes.

Parking Lot for Thoughts/Ideas Upcoming Discussion/Action: