# Associate Degree Nursing Program
# Application Packet

The Associate Degree Nursing program at Shawnee Community College, located at the Main Campus in Ullin, IL is accredited by the:

Accreditation Commission for Education in Nursing (ACEN)
3390 Peachtree Road NE, Suite 1400 Atlanta, GA 30326
(404) 975-5000

The most recent accreditation decision made by the ACEN Board of Commissioners for the Associate Degree Nursing Program is Initial Accreditation.

View the public information disclosed by the ACEN regarding this program at
http://www.acenursing.com/accreditedprograms/programsearch.htm

Dear Prospective Student,

Thank you for your interest in the Associate Degree Nursing (ADN) Program at Shawnee Community College. The College has an Open Door Admission Policy, however, there are some programs that have admission requirements. You will find the admission requirements for the ADN Program on the next page of this packet. **Please read through the information carefully.**

Admission into the ADN Program is based on the composite score of the required entrance test and points awarded for excelling in the designated prerequisite science classes. Additional points may also be received for completing a high school College and Career Pathway Endorsement (CCPE). This process is explained in detail within this packet. Please note that our ADN program requires prerequisite courses English Composition II, Microbiology 218 and Intro to Psychology 211. We also strongly recommend taking Human Biology, Medical Terminology, and Math for Healthcare Professionals prior to starting this program.

If after reviewing this material you have any questions regarding the program or the admission criteria, please call the Allied Health and Nursing Office at (618) 634-3282.

Again, thank you for your interest in Shawnee Community College and best wishes in your educational endeavors.

Sincerely,

*Amanda Hannan MSN, RN*

Amanda Hannan, MSN, RN
Dean of Allied Health and Nursing

**SHAWNEE COMMUNITY COLLEGE**
**ASSOCIATE DEGREE NURSING (ADN) PROGRAM**
**Admission Requirements**

The following procedures apply to all prospective students seeking admission to Shawnee Community College ADN program. Failure to comply with the deadline dates designated by the College will terminate the application for the class in which the applicant is seeking admission; and it will be the responsibility of the applicant to inform the Allied Health Department if he/she wishes to be considered for admission to a future class.

A. All application materials must be delivered to the Allied Health Department Administrative Assistant by March 29, 2024. The required application materials include: a completed ADN Application form (found in this packet), unofficial College Transcript, degree audit, driver's license/picture ID and TEAS test scores. If not a Shawnee Community College student, please complete the entire Shawnee Community College application for admission.

B. Follow the procedure for taking the Pre-Admission Examination as listed in this packet. A TEAS Score of 60 or greater is required.

C. Students are rank-ordered for admission. **Preference is given to in-district applicants**. All other out-of-district applicants are rank-ordered at the bottom of the in-district list.

D. Points will be added to the Adjusted Individual Total Score (provided you have made at least 60% on TEAs Exam), for successful completion of Biology 221, Anatomy and Physiology I & II. Points will be given as follows:  A = 3 points, B = 2 points. These points will be counted only at the time of the class selection in April.  Classes completed after that time will not count as points toward admission, as those courses are prerequisites. **Please note: Anatomy and Physiology class must be completed in the last seven years** prior to admission.

**E.** ENG 112 English Composition II, BIO 218 Microbiology and PSY 277 Introduction into Psychology must be completed with a grade of "C" or better before beginning the Practical Nursing program. BIO 115, Human Biology, is STRONGLY RECOMMENDED prior to starting prerequisite courses and the nursing program. MAT 122 Math for Healthcare Professionals and HIT 100 Medical Terminology are highly recommended prior to the start of the program. **A cumulative GPA of 2.5 is required.**

F. The ADN class will be selected at the end of April and notification letters will be mailed no later than May 1, 2024. If you have not received a letter from the College Allied Health Department by mid-May 2024, please contact the administrative assistant of the Allied Health and Nursing Department at (618) 634-3282.

G. Students accepted into the program must submit a completed Shawnee Community College Physical Form that demonstrates physical capabilities to perform all clinical work expected of a student nurse. (The physical form is not required until an acceptance letter into the program is received. The physical form will be provided upon acceptance into the ADN program.) All requested/required information must be completed and turned in no later than August 1, 2024.

H. Students must submit to a criminal background check and drug test after being accepted into the program at student expense. Instructions for completing these tasks will be provided after admission to the program. A felony conviction may adversely affect the ability to sit for the NCLEX-RN exam and/or attain licensure.

I. Students must provide proof of personal health insurance or a medical card, physical exam, and proof of immunizations* one week prior to the first day of ADN orientation. (*see Covid-19 Vaccination information on the following page)

J. Failure to comply with **all** deadline dates designated by the college **WILL** terminate the application for the class in which the applicant is seeking admission.

K. Applicants who are not admitted or fail to comply with required deadlines will not be carried over for the next year. If interested in applying for next year's program, a new application must be submitted.

L. American Heart Association BLS Healthcare Provider is required to be completed by the start of the program (August 1, 2024). The student is responsible for the additional cost of the course, required textbook, and card. More information will be provided upon admission into the program, including dates for the course.

If you have questions regarding this process, please contact the Allied Health and Nursing Department at (618) 634-3282. The toll-free number is  (800) 481-2242, ext. 3282.

## COVID-19 Vaccination Requirements for Associate Degree Nursing

Many of our clinical partners have strict COVID-19 vaccination mandates in place *without accepting exemptions*, as those facilities prioritize the health and safety of colleagues, patients, infants, children, those unable to receive vaccination, and other vulnerable populations. **We will make a sincere effort** to place you at sites according to your current vaccination status, however, we are unable to guarantee your clinical placement, therefore we recommend you provide proof of vaccination after being accepted into the program.

## FACT SHEET
## POTENTIAL ASSOCIATE DEGREE NURSING STUDENTS

1. Selection of the class will be completed and letters of notification will be mailed by May 1, 2024. Potential students will receive a letter indicating their acceptance into the program or not. Any individual not receiving a letter by May 15th, 2024 should contact the Allied Health and Nursing Department.

2. The length of the full-time program (excluding pre-requisite courses) is 10 months from start to finish.

3. Students are expected to provide their own transportation to and from the campus and to and from your assigned clinic site. The clinic sites currently in use are located in Anna, IL, Marion, IL, Metropolis, IL, Paducah, KY, Herrin, IL, Carbondale, IL, and Cape Girardeau, MO and surrounding areas. A student may not stay at the same clinical site throughout the program, as it is valuable for students to have varied experiences in this program.

4. Potential ADN Students should not purchase anything until after they have attended the nursing informational meetings and orientation, which are scheduled in April, May, or the first week of June.

5. The approximate* cost for the ADN program, including prerequisite/ general education courses is $8700-$9000 This cost includes tuition, fees, textbooks, uniforms, and equipment.
   Licensure application fee **\*not included in above estimate\*** (upon completion): $350 NCLEX-RN
   *costs subject to change and are approximate based on tuition rate, textbook fees, etc. as of 10/2/23.

The Associate Degree Nursing program has been chosen as a targeted program for the Perkins Grant. This Federal Vocational Grant supplies supplemental services such as tutoring, adaptive equipment, supplies, etc. for students who would qualify as academically challenged, physically handicapped, economically disadvantaged, LEP (Limited English Proficient), and non-traditional (male) students in this targeted program. Information on this program will be provided during orientation.

Shawnee Community College is an equal opportunity affirmative action institution. Admission, financial aid, student employment, curriculum requirements, extra-curricular participation, counseling, placement services, and athletic programs shall be available to all students without regard to race, sex, age, national origin, or disability. Contact the College's Title IX and Section 504 Coordinator if you have a question or concern.

Upon successful completion of the program students are required to pass the NCLEX-RN exam for employment in the field of study.

# Associate Degree Nursing Program
## Admissions Checklist 2024-2025

⌡ NEW STUDENTS: complete the online New Student Application.

⌡ Meet with the Academic and Career Advising Center to establish a schedule for taking prerequisites at Shawnee Community College (SCC).

⌡ Submit OFFICAL transcripts for prerequisites not taken at SCC

⌡ Review current guidelines for the ATI TEAS (Test of Essential Academic Skills).

⌡ Determine the best study and testing plan for final testing results PRIOR your preferred enrollment deadline.

⌡ Include valid LPN license with application to be evaluated for prior learning credit.

⌡ Understand that once accepted into the program, students must:
- o Attend the mandatory new student orientation to the nursing program
- o Follow the NUR course sequence and maintain a 2.0 (C) or better GPA in each course.
- o Register and maintain a personal CastleBranch account used to gather and store clinical data for the nursing program. Details are given upon acceptance and confirmation into the program.
- o Submit documentation required for clinical by deadline:
- o Current American Heart Association Basic Life Support (BLS) Provider CPR (online AND in-person components)
- o Current health insurance
- o Medical Clearance and Release, TB test, and immunizations including:
  - ▪ COVID-19 (may be required by clinical agency)
  - ▪ Annual influenza (required)
  - ▪ TDaP (documentation of boosters)
  - ▪ MMR, Hepatitis B and Varicella (titers)

Submit Nursing Program Application (enclosed) and ATI TEAS scores to:
Email (preferred): Nursing@shawneecc.edu
Mail or in-person: Allied Health and Nursing Office
Office Hours: M-F 7:45am-4:15pm
8364 Shawnee College Road Ullin IL, 62992

# Associate Degree Nursing Program

## APPLICATION

## Application information

| Full name: | | | Date: | |
|---|---|---|---|---|
| | *Last* | *First* | *M.I.* | |

| Address: | | | Phone: | |
|---|---|---|---|---|
| | *Street address* | *Apt/Unit #* | | |
| | | | SCC Email: | |
| | *City* | *State* | *Zip Code* | |

| STUDENT ID: | | SSN: | | NON SCC Email |
|---|---|---|---|---|
| Previously Used Names: | | | | |

The mandated state information below is being gathered at the request of the U. S. Department of Education for statistical purposes only and is <u>not</u> used for admission of students.

SEX:    M    F

DATE OF BIRTH:

<u>Age:</u>

### Mark all the races that apply:

RACE:   African American_____        Asian_____        American Indian _____

Hispanic_____        Caucasian _____

Other (specify)

**This information used only for statistics in the Annual Illinois Department of Financial and Professional Regulation Report**

## Current Employment

Company: _____     Phone: _____

Address: _____     Supervisor: _____

Job title: _____

## Application Checklist

1.  Submit to Admissions Office:

    _____ Shawnee Community College Application

    _____ High School Transcript

    _____ Official College Transcript(s) (transfer credits)

2.  Submit to Nursing Department:

    _____ Nursing Program Application

    _____ Degree Audit Verification with an advisor's signature

    _____ Unofficial College Transcript, GPA 2.5 or higher.

    _____ For current LPN, documentation of my LPN credentials are included in my application.

    _____ Copy of Driver's License

    _____ Test Scores

3.  Please follow this link to schedule your TEAS exam. If you have questions regarding the TEAS test or study materials, call (618) 634-3316 or email testing@shawneecc.edu.

    Date of Exam: _____

## Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

I understand that submitting this application does not guarantee program acceptance. I understand I will receive acceptance notification via mail or email after the deadline has passed.

I have read and understand the above information. I certify all information on this form is correct.

Signature: _____     Date: _____

# Nursing Program Entrance Test Procedure

The test given for entry into the Shawnee Community College Nursing program is the Test of Essential Academic Skills (TEAS) from the Assessment Technologies Institute, LLC (ATI). Applicants wishing to prepare for the test can purchase the most recent TEAS Study Manual or access to online practice tests. A combination package of the study manual and online access is also available. Please note that these products are optional. If you are interested in purchasing any of the items go to [www.atitesting.com](http://www.atitesting.com) and click on Online Store for more information.

1.  Each applicant may take the entrance test twice between October 27, 2023 and March 28, 2024. Any additional tests beyond the first two may not be counted. The highest composite score of the two tests will be accepted. A minimum of two weeks between the tests are required. The entrance test must be taken at the Shawnee Community College Testing Center. Exceptions may be allowed by the Dean of Allied Health and Nursing based on extenuating circumstances. A **TEAS score of 60 or greater is required.**

2.  The cost of the test is $75.00 each time it is taken and can be paid the day of the test.

3.  The applicant should schedule the entrance test through the Shawnee College Testing Center. Please follow [this link](#) to schedule your TEAS exam. On the Testing Center page, you will see an "appointments" button. Click that to schedule your exam. If you are unable to schedule through that link, please email **testing@shawneecc.edu**. The test is administered via the computers in the Testing Center.  All efforts will be made to accommodate the student in regard to scheduling, however due to the high usage of the testing center it is recommended that individuals schedule a testing time well in advance. You must have your receipt for payment and photo ID in order to take the exam (No exceptions).  Payment is to be made at the Bursar's Office and a receipt for payment will be given to the payee.

4.  Upon taking the test the applicant will be given a photocopy of the test results. The original copy of the test results will stay with the testing coordinator. **Please bring your test scores to the Allied Health and Nursing Department Administrative Assistant to be copied and placed in your application file.**

5.  Test scores are good for two years. However, a student must complete a new application form for each year and submit it by the required deadline.

6.  The applicant must pay the fee for testing before or on the day of testing.

7.  The last date for test scores and applications to be accepted for the 2024/2025 academic year is March 28, 2024.