



*DEI Council Agenda  
8.10.22  
Founders Room*

**Chair: Robert Lucas**

**Roll Call:**

<input checked="" type="checkbox"/>	Rob Lucas
<input checked="" type="checkbox"/>	Jipaum Askew
<input checked="" type="checkbox"/>	Bea Gordon
<input type="checkbox"/>	James Walton
<input type="checkbox"/>	Kaylyn Meyers

<input checked="" type="checkbox"/>	Lisa Meyer
<input type="checkbox"/>	Mike McNally
<input type="checkbox"/>	Wendy Harris
<input type="checkbox"/>	Kylee Frassato
<input type="checkbox"/>	Lydia Dover

<input type="checkbox"/>	Eric Howard
<input checked="" type="checkbox"/>	Emily Forthman
<input type="checkbox"/>	April Teske
<input type="checkbox"/>	
<input type="checkbox"/>	

**Agenda Items:**

- I. Call to Order – 1:00 p.m.**
- II. Approve old Minutes – due to lack of quorum, we will send the old minutes out electronically for committee approval**
- III. Items for Discussion**

**We didn't have quorum so we decided to work on sending policies to other teams to work on policies. It was decided that we would retain 4500-4550. We further recommend taking out sections 5000-5130. Section 5200 will be reviewed by Emily to update as needed. Section 6100 – 6117 are sent to employee relations. We will ask employee relations to review whether all these policies should be in the manual (like policies that merely restate existing laws) and remove those that are just procedures, not policies. 6120 and 6121 will go to professional development. 6130-6198 should be reviewed by employee relations.**

Employee relations will also be charged with reviewing 6200-6296 except for 6280, 81 and 92. 6300-6370 should be reviewed by employee relations – in terms of: 1) should this be in the policy manual, 2) is this covered by the faculty contract, 3) is it policy or procedure. We will retain policy 7230 for the committee. We will retain policy 4377 for the committee. Emily will get clarification on whether the policies under privacy and records and safety and wellness were properly sorted under our committee. Cultural awareness team will consider developing policies for accommodations for religious observances, animals on campus, children on campus, and employee cellphones, participation in political activity.

We discussed the need to review the policy review rubric. We discussed that we would like to work on policy review as a community, using the tool. We provided comment and will pass it to the rest of the committee electronically to vote.

We discussed the changes to the vacation/sick transfer procedure made by the employee relations committee. We provided comment and will pass it to the rest of the committee electronically to vote. Our feedback related to 1) adding a statement connecting the policy to the college mission/strategic plan, 2) dividing procedure from policy, changing heading of policy from “procedure” to “policy”

Rob will draft a revised remote work policy based on exec. Council feedback, will send it out electronically for the committee to review, and we will discuss (and pass?) a revised policy next time.

- Review DEI council review of policies 5540 and 5550 – we tabled this review in favor of discussing the vacation/sick transfer policy
- Team updates – we reviewed the work of the Employee relations committee, but tabled discussion of other committees’ work to the next meeting

#### **IV. New Business – no new business**

**Adjournment – 2:41 p.m.**